



TO COUNCILLOR:

N Alam
L A Bentley
G A Boulter
J W Boyce
Mrs L M Broadley

M L Darr
R F Eaton
Mrs L Eaton JP
D A Gamble (Chair)
Miss P V Joshi

J Kaufman
Mrs L Kaufman
K J Loydall JP
D W Loydall
Dr I K Ridley (Vice-Chair)

Dear Sir or Madam

I hereby **SUMMON** you to attend a meeting of the **POLICY, FINANCE AND DEVELOPMENT COMMITTEE** to be held at the **COUNCIL OFFICES, STATION ROAD, WIGSTON** on **TUESDAY, 26 NOVEMBER 2019** at **7.00 PM** for the transaction of the business set out in the Agenda below.

Yours faithfully

Council Offices
Wigston
18 November 2019

Mrs Anne E Court
Chief Executive

<u>ITEM NO.</u>	<u>AGENDA</u>	<u>PAGE NO'S</u>
1.	Apologies for Absence	
	To receive apologies for absence from Members to determine the quorum of the meeting in accordance with Rule 7 of Part 4 of the Constitution.	
2.	Appointment of Substitutes	
	To appoint substitute Members in accordance with Rule 26 of Part 4 of the Constitution and the Substitution Procedure Rules.	
3.	Declarations of Interest	
	Members are reminded that any declaration of interest should be made having regard to the Members' Code of Conduct. In particular, Members must make clear the nature of the interest and whether it is 'pecuniary' or 'non-pecuniary'.	
4.	Minutes of the Previous Meeting	1 - 3
	To read, confirm and sign the minutes of the previous meeting in accordance with Rule 19 of Part 4 of the Constitution.	
5.	Action List Arising from the Previous Meeting	4
	To read, confirm and note the Action List arising from the previous meeting.	



6. Petitions and Deputations

To receive any Petitions and, or, Deputations in accordance with Rule(s) 11 and 12 of Part 4 of the Constitution and the Petitions Procedure Rules respectively.

7. Review of Scale of Fees & Charges (2020/21) 5 - 35

Report of the Financial Services Manager

8. Collection and Write-Off of Miscellaneous Debtors (Q2 2019/20) 36 - 39

Report of the Financial Services Manager

9. Third Sector and Community Support Funding Requests (Q2 2019/20) 40 - 42

Report of the Head of Community and Wellbeing

10. Section 106 Open Space, Sport and Recreation Contributions (June - November 2019) 43 - 50

Report of the Planning Policy Officer

11. Environment Strategy and Action Plan (November 2019) 51 - 70

Report of the Head of the Built Environment

12. Volunteering Vision, Aims and Policy (2019-2024) 71 - 80

Report of the Marketing & Insight Manager

13. Standards & Ethical Indicators (Q2 2019/20) 81 - 90

Report of the Head of Law & Democracy / Monitoring Officer

For more information, please contact:

Democratic Services

Oadby and Wigston Borough Council
Council Offices
Station Road, Wigston
Leicestershire
LE18 2DR

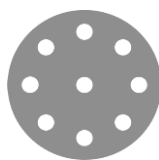
t: (0116) 257 2775

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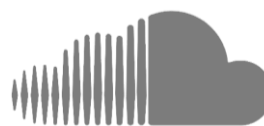
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